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**Roehampton and Fulham Juniors**

**Safety Checklist and Risk Assessment Form**

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| *Venue:*  MATCH VENUE ONLY | **Barn Elms Sports Field**  **London Marathon Pavilion**  **Queen Elizabeth Walk**  **London**  **SW13 9SA**  **02088769503** | *Activity Assessed:* | Training, camps, matches |
| *Name of Person Checking:* | Rohan Kapadia, Marc Moderegger | *Date:* | 19.03.21 |
| **Playing, Training, Camps**  Pitches available –2 grass and 2 non- turf wickets.  Well maintained by Barn Elms Sports Trust.  Nets, well maintained.  Changing rooms.  [www.bestfields.co.uk](http://www.bestfields.co.uk)  Map on contact us page. | | | **General Grounds**  Entrance to the Pavilion car park is via a height restriction (1.8m).  Overflow parking available on Rocks Lane.  Pedestrian Entrance at the weekends from Rocks Lane (SW corner).  Pedestrian Access via Queen Elizabeth Walk open.  Vehicle Gates on Queen Elizabeth Walk- locked. |
| **Emergency Procedures**  Emergency vehicles can not go under the height restriction bar.  Groundsman on site 9am-9pm – key holder for access via vehicle gate on Queen Elizabeth Walk.  Office is on the side of the Pavilion by the tennis courts.  Landline only available 9am-9pm in the office.  In the event of emergency juniors, players and spectators should gather by the grass by the car park and cricket nets.  Nearest A&E:  Chelsea and Westminster Hospital: 369 Fulham Road, Chelsea, SW10 9NH.  Charing Cross Hospital  Fulham London W6 8RF  Roehampton Minor Injuries Clinic  Roehampton Lane  SW15 5PN  08:00-19:00  The x-ray department is not always open – telephone 02084876999 or 02084876499 | | | **Location and State of nearest First Aid Kit**  Camp Leader, Lead coach, Age Group Manager or Team Coach carries First Aid Kit.  All reportable accidents to be logged in the local site accident book or on an Accident Report form to be submitted to the CWO |

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| **No** | **Risk or Hazard** | **Control measure** | **Risk Factor** | | | **Adequate** |
| **Sev** | **Lik** | **Risk** | **Y/N** |
| 1 | Child attendance- missing player during training/match/camp | Attendance registers up to date with medical information and emergency contacts through Class 4kids register. Regular headcounts taken. Over recommended ratios.  Juniors appropriately attired. Parents/nominated adults asked to sign in and out. | 1 | 2 | 2 | Y |
| 2 | Injury/ Accident | At least 1 Lead ECB Level 2 Coach always in attendance for training/camps/League Games.  Coaches must hold first aid certificate, carry first aid kit (not available on site).  Follow accident/ injury procedure. | 2 | 3 | 6 | Y |
| 3 | Child Welfare/Safeguarding | All coaches/ volunteers to have DBS check through the ECB and fully vetted. During multi-sport camps the club uses FA qualified and educational professionals who are enhanced DBS checked. These coaches are not left alone with children and do not lead sessions and generally work with our youngest members.  For all cricket specific activities all coaches are vetted in line with ECB and Clubmark guidelines.  All Juniors to know child welfare officer. Club adheres to “Safehands” policies.  Club volunteer register is updated on a termly basis. | 2 | 2 | 4 | Y |
| 4 | Playing equipment and surfaces | Cricket helmets to be checked by coaches regularly for damage/ compliance. Pads, gloves and helmets and abdominal protector to be worn by any junior going in to bat and wicket keeping.  Football goals checked for sharp objects.  Rugby equipment checked.  Balls pumped to appropriate levels. | 3 | 2 | 6 | Y |
| 5 | Use of Nets | The nets are not always locked (open when others hiring them).  Juniors should not be practicing in the nets without supervision and we always ensure ratios are followed when in use. |  |  |  |  |
| 6 | Security of person belongings | Changing rooms are not used for training games or camps. | 1 | 4 | 4 | Y |
| 7 | Fire hazards (Millenium Pavilion, Old Pavilion and Grounds machinery store) | Fire extinguishers are not available from outside the buildings.  Only fire extinguishers inside Pavilion. | 2 | 2 | 4 | Y |
| 8 | Young Players | Risk to players in the car park – children should not play near the nets during a game.  Or near the groundsman’s machinery.  The grounds are substantial so Coach should make limits for juniors depending on pitch allocation. | 3 | 2 | 6 | Y |
| 9 | Young Players | The toilets maybe quite far from playing ground. A supervising adult must accompany juniors to the door of the toilets return with them to the training/game. | 2 | 2 | 4 | Y |

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| Risk factors: severity of injury x likelihood of occurrence. The overall risk rating got this activity is arrived at by determining the average from the total of the risk factors for each hazard considered and employing the matrix as outline below | | | | | | | | | | | |
| **Severity**  **Likelihood** | | | | | | | **Likelihood** | Improbable | Unlikely | Likely | Very Likely |
| **Severity** |  |  |  |  |
| No injury | | 1 | Improbable | | 1 |  | No injury | 1 | 2 | 3 | 4 |
| Minor injury | | 2 | Unlikely | | 2 |  | Minor injury | 2 | 4 | 6 | 6 |
| Major injury | | 3 | Likely | | 3 |  | Major injury | 3 | 6 | 9 | 12 |
| Fatality | | 4 | Very Likely | | 4 |  | Fatality | 4 | 8 | 12 | 16 |
| RISK ASSESSMENT: the resulting risk rating can be used to prioritise actions | | | | | | | | | | | |
| 1-4 | Low | | | Training programmes and playing activities to be re assessed if any changes occur before review date | | | | | | | |
| 5-8 | Medium | | | Monitor activities regularly and carry out remedial action as soon as possible but within 6 weeks, if appropriate | | | | | | | |
| 9-16 | High | | | Appropriate coaching plan/ safe method of planning and delivering activity to be developed. Activity should be closely monitored to ensure appropriate controls are in place to reduce risk | | | | | | | |