RISK ASSESSMENT – COVID-19

This is a full risk assessment in accordance with the ECB guidelines. ECB is clear that outdoor facilities should only reopen if those responsible for them are ready to do so and they can do so safely, following public health guidance: no club should reopen their outdoor facilities if they feel unable to meet the requirements.

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| **Name of Club/Venue:** Roehampton and Fulham Juniors/Putney Heath/South Park/Barnes Elms/Ibstock Place School | **Name of Risk Assessor:** Marc Moderegger, Rohan Kapadia | **Date of Risk Assessment:** 21/03/21**Date for next assessment:** 21/03/22 (the situation is constantly changing so covid policies and procedures are checked regularly) |  |
| **What are the hazards?**  | **Who might be harmed**  | **Controls Required**  | **Additional Controls**  | **Action by who?**  | **Action by when?**  | **Done**  |
| Spread of Covid-19 Coronavirus   | Staff, members, players and visitors to the club.Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions.Anyone else who physically comes in contact with other people in relation to your business | All activity to adhere to ECB guidance and the Government guidance regarding health, social distancing and hygiene.Identification of ‘risk areas’ and ensuring appropriate measures are in place. Areas include: * Car Park
* Pavilion
* Playing areas
* Indoor Hall
* Group coaching
* Toilets
 | To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/covid-19-coronavirus/covid-19-information-publicContinue to monitor government guidance and public health advice.Update the club membership accordingly. | MM/RK | 24/03/21  |   |

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| As above  | As above  | **Car Park*** Social distancing advice applies.
* Discourage members from congregating in groups.
* Sign to ask members, visitors to change shoes etc in car park.
 |    | Additional Signage – consider wording could be cricket related.Spaces to be left between cars where possible. One-way system of in/out where possible. | RK, MM | 22/03/21 |   |
| As above  | As above  | **Nets, Training and Matches**Follow ECB guidance on use of nets, including:* A controlled booking system to manage use
* Maintain social distancing
* Clear signage with guidance and rules of use
* Cleaning station accessible for users
* Avoid equipment sharing where possible
 |       | Clear communication to members including detailed guidanceEncourage players to bring their own sanitiserA club representative on siteConsider player circulation in enclosed netsTemporary cone placement to illustrate socially distanced queuing positions for bowlers and separation between nets |   |   |   |

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| As above  | As above  | **Group Coaching Sessions & Small sided games*** Ensure two adults are present at all practices/training involving under-18s
* Adhere to ECB ratios for adults:children
* A controlled booking system to manage membership
* Lead Coach to ensure all surfaces are clean and any equipment is cleaned before and after use with antibacterial spray
* Maintain social distancing
* Avoid equipment sharing where possible
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    | Coach to explain the safety guidelines of what is expected pre, during and post session.Access to changing rooms for toilets only.Showers not permitted.Practice in small groups or ‘bubbles’ when training whenever possible, with groups working together throughout the session to reduce risk of transmission.Social distancing rules apply if not on the court in a playing capacity. Players must be socially distanced on benches/chairs. To lower the frequency of bodily contact, players/teams must have no handshakes, celebrations/high fives.No congregating once training is finished. | RK, MM | 22/03/21  |   |

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| **What are the hazards?** | **Who might be harmed**  | **Controls Required** | **Additional Controls** | Action by who? | Action by when? | Done |
| Spread of Covid-19 Coronavirus | * **Coaches**
* **Visitors to the heath**
* **Parents**
* **Children**
 | **Hand Washing*** Hand sanitization station provided before any session takes place
* Parents reminded to wash hands at home and check temperatures
* Stringent hand washing/sanitizing taking place.
* See hand washing guidance.
* <https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/>
* Drying of hands with disposable paper towels.
* <https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/>
* Staff encouraged to protect the skin by applying emollient cream regularly
* <https://www.nhs.uk/conditions/emollients/>
* Gel sanitisers in any area where washing facilities not readily available

**Cleaning**Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as cricket stumps. Cones, net frames, tables.**Social Distancing**Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency<https://www.publichealth.hscni.net/news/covid-19-coronavirus> <https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people> Taking steps to review work schedules including start & finish times/shift patterns, working from home etc. to reduce number of workers on site at any one time. Also relocating workers to other tasks. Redesigning processes to ensure social distancing in place. Conference calls to be used instead of face to face meetings.Ensuring sufficient rest breaks for staff.Social distancing also to be adhered to in canteen area and smoking area.**Wearing of Gloves**Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.**RPE***Public Health guidance on the use of PPE (personal protective equipment) to protect against COVID-19 relates to health care settings. In all other settings individuals are asked to observe social distancing measures and practice good hand hygiene behaviours*Where RPE is a requirement for risks associated with the work undertaken the following measures will be followed-Tight-fitting respirators (such as disposable FFP3 masks and reusable half masks) rely on having a good seal with the wearer’s face. A face fit test will be carried out to ensure the respiratory protective equipment (RPE) can protect the wearer.Wearers must be clean shaven.**Symptoms of Covid-19**If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance.Line managers will maintain regular contact with staff members during this time.If advised that a member of staff or public has developed Covid-19 and were recently on our premises the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. <https://www.publichealth.hscni.net/>**Drivers**Procedures in place for Drivers to ensure adequate welfare facilities available during their work - Reference<https://www.hse.gov.uk/news/drivers-transport-delivery-coronavirus.htm> COVID-19-guidance on freight transport.Persons or coaches should not share vehicles or cabs, where suitable distancing cannot be achieved.**Mental Health** Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help Reference -<https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/> [www.hseni.gov.uk/stress](http://www.hseni.gov.uk/stress) | Employees to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.Encourage staff to report any problems and carry out skin checks as part of a skin surveillance programme<https://www.hse.gov.uk/skin/professional/health-surveillance.htm>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - <https://www.publichealth.hscni.net/news/covid-19-coronavirus> Posters, leaflets and other materials are available for display.<https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19> Rigorous checks will be carried out by line managers to ensure that the necessary procedures are being followed.Procedures written for coaches and parents and to be communicated regularly through written and oral form.Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it.Management checks to ensure this is adhered to.Staff to be reminded that wearing of gloves is not a substitute for good hand washing.To minimise the risk of transmission of COVID-19 during face-fit testing the following additional measures should be carried out –Both the fit tester and those being fit tested should wash their hands before and after the test.Those being fit tested with non-disposable masks should clean the mask themselves before and immediately after the test using a suitable disinfectant cleaning wipe (check with manufacturer to avoid damaging the mask).Test face pieces that cannot be adequately disinfected (e.g. disposable half masks) should not be used by more than one individual. Fit testers should wear disposable gloves when undertaking cleaning of the tubes, hoods etc. and ensure they remove gloves following the correct procedure (PDF)Reference <https://www.hse.gov.uk/news/face-mask-ppe-rpe-coronavirus.htm> Internal communication channels and cascading of messages through line managers will be carried out regularly to reassure and support employees in a fast changing situation. Line managers will offer support to staff who are affected by Coronavirus or has a family member affected.Communicate with companies we deliver to/from to ensure welfare facilities will be available to our drivers. Allowing delivery drivers adequate breaks to avail of proper welfare facilities.Regular communication of mental health information and open door policy for those who need additional support. | RK, MMAllRCCRKRKRK, MMRKRKRK | Throughout every session, before and by email reminders.Constant01/04/2122/03/2122/03/21 |  |