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**Safety Checklist and Risk Assessment Form**

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| *Venue:* | **Hurlingham Park**  **Broomhouse Lane**  **Fulham SW63DP** | *Activities used for:* | Camps, Multi Sport Holiday camps only.(mainly football, tag rugby, hand hockey and all softball/incrediball cricket) |
| *Name of Person Checking:* | Rohan Kapadia and Marc Moderegger | *Date:* | 03/04/21 |
| **Playing/ Training Area**  11 a side football Muga (split into 3 5 a a side pitches)  Rugby pitches X 2  Changing rooms (bot in use currently)  Public toilets and pavilion (open at 9am) | | | **General Grounds**  Grounds are public  Maintained by ID Verde on behalf of Hammersmith and Fulham Council |
| **Emergency Procedures**  Emergency vehicles can access through the main gates on Broomhouse lane.  In the event of emergency players, juniors and spectators should assemble in front of the pavilion.  Parsons Green Walk-in Clinic: 5-7 Parsons Green, Fulham, SW64UL.  Chelsea and Westminster Hospital: 369 Fulham Road, Chelsea, SW10 9NH.  Charing Cross Hospital, Fulham Palace Road, Hammersmith, London W68RF. | | | **Location and State of nearest First Aid Kit**  Lead Coaches/Age Group Manager or Team Coach carries First Aid Kit in their Kit Bags.  Additional First Aid is available in the pavilion.  All reportable accidents to be logged in the accident book or on an Accident Report form to be submitted to the Welfare Officer – Stephen Kent. |

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| **No** | **Risk or Hazard** | **Control measure** | **Risk Factor** | | | **Adequate** |
| **Sev** | **Lik** | **Risk** | **Y/N** |
| 1 | Player attendance- missing player during training/match/after match | Attendance registers up to date with medical information and emergency contact through class4kids register.  Juniors appropriately attired. Signed in and out by Coach/ Manager.  All Juniors are asked to have a responsible adult signing them in and out.  Parks police (located on the Hugon Road side) are informed immediately and lost child policy followed. | 3 | 2 | 6 | Y |
| 2 | Injury/ Accident | ECB Level 2 Coach to be in attendance for all sessions and Training. Coaches must hold first aid certificate, carry first aid kit (not available on site). Follow accident/ injury procedure. First Aid certificates checked on an annual basis. | 2 | 3 | 6 | Y |
| 3 | Child Welfare | For all cricket specific activities all coaches/ volunteers to have DBS check through the ECB.  For Multi-Sport or under 6 programmes the club ensures those coaches are DBS checked and suitably qualified for the sport or role they are undertaking.  All Juniors to know child welfare officer. Club adheres to “Safehands” policies | 2 | 2 | 4 | Y |
| 4 | Playing equipment | All cricket, football and rugby equipment checked by coaches regularly for damage/ compliance. Pads, gloves and helmets and abdominal protector to be worn by any junior going in to bat or keep wickets.  Football goals checked.  Footballs and rugby balls checked.  Ensure all equipment such as cones, bibs, are fit for purpose. | 3 | 2 | 6 | Y |
| 5 | Security of personal belongings | We have a lockable storage unit in the park and members informed not to keep valuables in their cars. | 1 | 4 | 4 | Y |
| 6 | Fire hazards | There are no buildings on the ground that the club uses. | 1 | 1 | 1 | Y |
| 7 | Young Players | Hurlingham Park is a public park that other sports providers use. Areas are set up and checked before any young people are welcomed. All other sports providers are known to the council through their booking procedure.  The club uses high staff to participant ratios during sessions ensuring that there are adequate adults keeping close supervision at all times.  Parks police are often on site and ID verde manage the park securely.  All sessions are pre booked through the council booking system ensuring adequate spaces and facilities. | 2 | 2 | 4 | Y |
| 8 | Young Players | Toilets in nearby changing rooms, pavilion and provision of time to go to the toilets at the change of innings should be made by the lead coach. Children of all ages up to 16 must be accompanied to the toilet (with appropriate privacy given once the pavilion/changing block is reached). | 2 | 2 | 4 | Y |
| 9 | Young players – surfaces/areas/dogs | All areas checked before play for litter and any safety issues including dog litter. |  |  |  |  |
| 10 | Young people | Should not play in areas not designated for cricket and must wear appropriate clothing for the sessions that are undertaken. | 1 | 3 | 3 | Y |
| 11 | Wet/Inclement weather | During Multi Sport camps children are encouraged to bring wet weather clothing and footwear so that sports such as rugby and football can take place. If weather is deemed dangerous children are sheltered and parents informed through class4kids to pick them up. In the event of wet weather camps/games/training are cancelled. | 2 | 3 | 6 | Y |

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| Risk factors: severity of injury x likelihood of occurrence. The overall risk rating got this activity is arrived at by determining the average from the total of the risk factors for each hazard considered and employing the matrix as outline below |

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| **Severity**  **Likelihood** | | | | | | | **Likelihood** | Improbable | Unlikely | Likely | Very Likely |
| **Severity** |  |  |  |  |
| No injury | | 1 | Improbable | | 1 |  | No injury | 1 | 2 | 3 | 4 |
| Minor injury | | 2 | Unlikely | | 2 |  | Minor injury | 2 | 4 | 6 | 6 |
| Major injury | | 3 | Likely | | 3 |  | Major injury | 3 | 6 | 9 | 12 |
| Fatality | | 4 | Very Likely | | 4 |  | Fatality | 4 | 8 | 12 | 16 |
| RISK ASSESSMENT: the resulting risk rating can be used to prioritise actions | | | | | | | | | | | |
| 1-4 | Low | | | Training programmes and playing activities to be re assessed if any changes occur before review date | | | | | | | |
| 5-8 | Medium | | | Monitor activities regularly and carry out remedial action as soon as possible but within 6 weeks, if appropriate | | | | | | | |
| 9-16 | High | | | Appropriate coaching plan/ safe method of planning and delivering activity to be developed. Activity should be closely monitored to ensure appropriate controls are in place to reduce risk | | | | | | | |